

# Maryland


PT 06-21

## DEPARTMENT OF HEALTH

*Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary*

**MARYLAND MEDICAL ASSISTANCE PROGRAM  
Home and Community-Based Options Waiver Transmittal No. 12  
July 28, 2020**

**To:** Home and Community-Based Options Waiver Providers

**From:** Marlana R. Hutchinson, Director   
Office of Long Term Services and Supports

**Subject:** Fiscal Year 2021 Rates for Increased Community Services (ICS) Program and Home and Community-Based Options Waiver Services

**Note:** **Please ensure the appropriate staff members in your organization are informed of the contents of this transmittal.**

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On July 1, 2020, payment for providers of services in the Home and Community-Based Options Waiver and ICS programs will increase. In accordance with the Fiscal Year 2021 State budget, rates will increase by 4 percent.

Attached is a list of revised rates for Fiscal Year 2021. Providers may bill the new rates for services provided on or after July 1, 2020.

Questions regarding program rates should be directed to Denay Fields, Community Options Division, at 410-767-6769.

Attachment (1)

**Home and Community Based Options Waiver and  
Increased Community Services Programs**

**Payment Rates Effective July 1, 2020**

<b>Service</b>	<b>Procedure Code</b>	<b>Payment Rate</b>
Case Management (Ongoing)	W0199	\$68.29 per hour (\$17.072 per 15-minute unit)
Case Management (Comprehensive)	W5524	\$68.29 per hour (\$17.072 per 15-minute unit)
Case Management (Administrative)	W5525	\$68.29 per hour (\$17.072 per 15-minute unit)
Dietitian/Nutritionist Services	W0212	\$72.81 per hour
Family Training	W0208	\$72.81 per hour
*Medical Day Care Services	S5102	\$85.53 per day
Assisted Living II No Medical Day Care	W0226	\$66.57 per day
Assisted Living III No Medical Day Care	W0227	\$84.01 per day
Assisted Living II Medical Day Care	W0228	\$49.95 per day
Assisted Living III Medical Day Care	W0229	\$62.98 per day
Respite Services (provided in an Assisted Living Facility)	W0221	\$84.01 per day
Senior Center Plus	W1723	\$52.97 per day
Behavior Consultation	W1724	\$72.81 per hour

Please note that other billing limitations may apply, as specified in COMAR 10.09.54 and 10.09.81.

\*Rates are determined in accordance with COMAR 10.09.07.



# Maryland

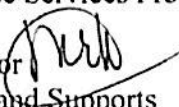
PT 07-21

## DEPARTMENT OF HEALTH

*Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary*

**MARYLAND MEDICAL ASSISTANCE PROGRAM  
Community First Choice Transmittal No. 9  
Community Personal Assistance Services Transmittal No. 6  
July 28, 2020**

**To:** Community First Choice Providers  
Community Personal Assistance Services Providers

**From:** Marlana R. Hutchinson, Director   
Office of Long Term Services and Supports

**Subject:** Fiscal Year 2021 Rates for CPAS and CFC Services

**Note:** **Please ensure the appropriate staff members in your organization are informed of the contents of this transmittal.**

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On July 1, 2020, payment for providers of services in the Community First Choice and Community Personal Assistance Services programs will increase. In accordance with the Fiscal Year 2021 State budget, rates will increase by 4 percent.

Attached are revised rates for Fiscal Year 2021. Providers may bill the new rates for services provided on or after July 1, 2020.

Questions regarding program rates should be directed to Denay Fields, Chief, Division of Participant Enrollment and Service Review at 410-767-1483 or program staff at 410-767-1739.

Attachments (2)

**Community First Choice Program**

**Payment Rates Effective July 1, 2020**

<b>Service Name</b>	<b>Procedure Code</b>	<b>Rate</b>
Accessibility Adaptations	W5513	Combined \$15,000 maximum over a 3-year period
Technology	W5514	
Consumer Training	W5518	\$47.22 per hour (\$11.80 per 15-minute unit)
Environmental Assessments	W5512	\$463.37 per assessment
Home Delivered Meals	W5516	\$6.61 per meal
Personal Assistance Services	W5519	\$18.75 per hour (\$4.6878 per 15-minute unit)
Personal Assistance Services (Shared Attendant)	W5521	\$12.50 per hour (\$3.125 per 15-minute unit)
Personal Assistance Services (Daily)	W5532	\$241.97 per day
Personal Assistance Services (Shared Daily)	W5533	\$161.31 per day
Personal Emergency Response Systems - Installation	W5510	Up to \$500.00 (annual)
Personal Emergency Response Systems - Monthly Monitoring	W5511	\$45.00 per month
Supports Planning (On-going)	W5523	\$68.29 per hour (\$17.072 per 15-minute unit)
Supports Planning (Comprehensive)	W5524	\$68.29 per hour (\$17.072 per 15-minute unit)
Supports Planning (Administrative)	W5525	\$68.29 per hour (\$17.072 per 15-minute unit)
Transition Services	W5517	\$3,000 maximum per transition
Nurse Monitoring	W5522	\$92.54 per hour (\$23.135 per 15-minute unit)

Please note that other billing limitations apply, as specified in COMAR 10.09.84.

Please note that rates for Accessibility Adaptations/Technology, Personal Emergency Response Systems Installation and Monitoring, and Transition Services are not subject to the annual increase in accordance with COMAR 10.09.84.24.

## Community Personal Assistance Services (CPAS) Program

### Payment Rates Effective July 1, 2020

Service Name	Procedure Code	Rate
Personal Assistance Services	W5527	\$18.75 per hour (\$4.6878 per 15-minute unit)
Personal Assistance Services (Shared Attendant)	W5528	\$12.50 per hour (\$3.125 per 15-minute unit)
Supports Planning (On-going)	W5526	\$68.29 per hour (\$17.072 per 15-minute unit)
Supports Planning (Comprehensive)	W5524	\$68.29 per hour (\$17.072 per 15-minute unit)
Supports Planning (Administrative)	W5525	\$68.29 per hour (\$17.072 per 15-minute unit)
Nurse Monitoring	W5529	\$92.54 per hour (\$23.135 per 15-minute unit)

Please note that other billing limitations apply, as specified in COMAR 10.09.20.



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

*Larry Hogan, Governor - Boyd K. Rutherford, Lt. Governor - Dennis R. Schrader, Secretary*

April 12, 2017

TO: Personal Assistance Agency Providers

FROM: Jane Holman, Division Chief *Jane Holman*  
*In-Home Supports Assurance System (ISAS) Division*

RE: Personal Assistance Service Reimbursement

Dear Agency Administrators:

On May 1, 2017, the Community First Choice program will revise the payment method for personal assistance services for people who need more than 12 hours per day. DHMH will no longer pay the hourly rate for more than 12 hours per day of personal assistance. DHMH will pay a flat rate for each pre-authorized day of service over 12 hours. The personal assistance daily rate is \$215.00. The service definition and provider requirements remain the same.

A new edit will be added in the ISAS system. Claims exceeding 12 hours (48 units) will automatically be reduced in the ISAS system to 48 units.

If the participant you serve has been approved for the daily rate, their supports planner will contact you.

Providers must continue to use the In-home Supports Assurance System (ISAS) to clock in and out to bill for the new daily rate. DHMH will issue further technical guidance with daily rate billing information.

## **Daily Rate for Personal Assistance Services FAQ**

### **What is the daily rate for personal assistance services?**

The daily rate for personal assistance services is a change to the payment method for personal assistance services for people who need more than 12 hours per day. DHMH will no longer pay the 15 minute unit rate for more than 12 hours per day. DHMH will pay a flat rate for each pre-authorized day of service over 12 hours. The service definition and requirements remain the same. No other program services are changed.

### **What if a person does not need more than 12 hours every day?**

The daily rate for personal assistance services can be received on one or multiple days during a week. The days on which a person will receive the daily rate for services must be identified on the plan of service and supported with a task schedule. Only one agency per day can bill for services on days that the daily rate is received.

### **Is this a new service?**

No. This is a change in the reimbursement method for the existing personal assistance service, which does not change. The service definitions and medical necessity criteria are the same. The only change is that the Department no longer pays for personal assistance in 15 minute units beyond 12 hours per day. Anyone who has documented needs above that limit may apply for the daily rate for the personal assistance services.

### **When will the daily rate be implemented?**

The daily rate will be implemented on May 1, 2017. As of May 1, 2017 DHMH will no longer pay the hourly rate for more than 12 hours per day. DHMH will pay a flat rate for each pre-authorized day of personal assistance service over 12 hours.

The daily rate for personal assistance services will be available for Supports Planners to add to plans in the LTSSMaryland Tracking System on May 1, 2017. Plans submitted prior to that date requesting the daily rate for personal assistance services should include the days on which more than 12 hours of personal assistance are needed as well as a task schedule illustrating a person's need for more than 12 hours of a personal assistance per day.

### **Who will be affected by these changes?**

Participants who are currently approved for more than 12 hours per day of personal assistance will have their plans of service converted by the Department to include the daily rate. This conversion will take place on May 1, 2017. All affected participants and supports planners have been notified in writing. All letters sent to affected participants have been uploaded in the client attachments section of LTSSMaryland.

Participants who currently receive more than 12 hours of personal assistance services on some days, but do not currently have that schedule approved by the Department will also be affected. As of May 1, 2017 providers will not be reimbursed for more than 12 hours per day unless a plan with the daily rate is approved for that day. The Department has identified the participants who use more than 12 hours of personal assistance on some days during the week and have

contacted the supports planners assigned to these participants. The supports planners should discuss the changes that will occur May 1<sup>st</sup> and determine if the participant would like to submit a plan of service requesting the daily rate.

#### **What action does the SP need to take?**

All supports planners should talk to their participants about the daily rate and changes to reimbursement. SPs should explain the letters sent by the Department and ensure that affected participants understand the new rate and their options.

1. Supports Planners assigned to participants who will have their plans of service converted on May 1<sup>st</sup> to include the daily rate will need to advise the personal assistance provider agency of the change to the participant's plan of service. This should be communicated through the use of the Community Options Service Notification form—the form should be sent to the personal assistance provider and uploaded into the Client Attachments section of LTSSMaryland. The Supports Planner will be responsible for following up with the provider to obtain the provider's signature on the converted plan of service.
2. Supports Planners assigned to participants who choose to request the daily rate will be responsible for submitting a plan of service that identifies the days on which the participant would like to receive the daily rate along with a task schedule illustrating the need for more than 12 hours of personal assistance per day. These plans must be submitted by April 26<sup>th</sup> to be effective May 1<sup>st</sup>.
3. Any new or revised plan including the daily rate on or after May 1<sup>st</sup> should include the days on which the participant would like to receive the daily rate along with a task schedule illustrating the need for more than 12 hours of personal assistance per day.

#### **Will providers still need to use ISAS?**

Yes, personal assistance providers must continue to clock in and out using ISAS for the daily rate. The ISAS records are a critical piece of quality monitoring to ensure that people get the personal assistance they need when using the daily rate. Supports planners should check the hours of service prior to each monthly contact and discuss them with the participant.

#### **What if there is an emergency situation for a participant where the daily rate is not pre-authorized on the plan of service?**

There is no exception to the limit on billing for personal assistance hours over 12 hours per day. This limit is a hard cap in the MMIS billing system and no exceptions can be made by the ISAS team. The exceptions process for emergency hours totaling less than 12 per day remains the same.

It is imperative that any known needs be handled in advance through the plan of service revision process to ensure continuity of services. For example, a known need for an increase in hours due to vacations, planned surgeries, and other anticipated situations will need a revised plan of service approved in advance, regardless of the duration of the additional services.