Maryland Consortium on Coordinated Community Supports

Framework, Design & RFP Subcommittee

Superintendent Mohammed Choudhury and Dr. Sadiya Muqueeth

Co-Chairs

August 31, 2023

Objectives

Consider key questions for the issuance of a Hubs-only RFP:

1. Selection criteria/application requirements

2. Eligibility requirements

3. What is the Hub pilot testing?

4. Time period for Hub pilot grants

5. Activities/deliverables of grant

6. Permissible uses of grant funds

Maryland
DEPARTMENT OF HEALTH

Three Responsibilities of a Hub

Service Delivery	• coordinate many partners • all MTSS tiers • ensure fidelity to best practices
Fiduciary	• receipt of grant dollars • accountability for grant funds • maximize third party billing • leverage funds from other sources • distribute funds to Spokes
Data	• collect data from Spokes • report data to Consortium and CHRC

Maryland
DEPARTMENT OF HEALTH

1. Potential selection criteria?

Potential criteria	Potential application requirements
1. Experience coordinating broad array of behavioral health services in schools	• Describe experience coordinating • Describe commitment to evidence-based approaches and innovation • Submit current MOU with school (if any) • Submit a list and brief description of programs currently supported • Submit existing community needs assessment prepared by the organization (if any)
2. Experience as a fiduciary	• Describe experience • Submit overall organizational budget including all sources of funding • Provide list of all current grants received and grants issued • Describe procurement timeline – how quickly can they move funds?
3. Experience with data	• Describe current data system • Provide examples of measures currently collected and reported
4. Collaboration and community consensus	• Describe clear roles in the proposed Hub for the LBHA, LMB, and LEA, including current and proposed contractual relationships • Provide letters of support from LBHA, LMB, and LEA

2. Eligibility requirements for Hub pilot

Assumptions: competitive RFP, pilot program for 5-8 Hubs, regional diversity, different types of entities, etc.

A. Should pilot be limited to LBHAs and LMBs only? Or allow other existing entities (e.g. non-profit community organizations, non-profit provider groups, etc.)? Should the pilot permit for new entities to be formed?

B. Should pilot be limited to single-jurisdiction Hubs? Or should regional Hubs be permitted?

Maryland
DEPARTMENT OF HEALTH

3. What is being tested in Hub pilot?

The pilot will test key features in the deign of Community Support Partnership before the model is rolled out statewide.

A. Roles for LBHA, LMB, LEA, others within each Partnership?

B. Legal issues, including data-sharing and MOU development?

C. Referral processes – what should be the role of the Hub?

D. What staffing is required?

E. Are certain types of organizations better suited to be Hubs than others? (e.g., non-profit versus government, etc.)

Maryland
DEPARTMENT OF HEALTH

4. Time period for Hub pilot grants?

Recommendation: approximately 18 months (January 2024-June 2025)

Considerations:

- Aligns with grant period for service provider grants, which will end in June 2025

- Aligns with school calendar – LEA planning for the next school year occurs each year around February

- Future RFP for Community Supports Partnerships would be issued in February 2025

- Hiring delays could be a factor in launching pilots.

- No gap in funding Hub staff

Maryland
DEPARTMENT OF HEALTH

5. Activities/deliverables during pilot grant period?

Potential activities:

A. Hiring staff

B. Developing referral processes

C. Developing governance structure

D. Engaging with the community

E. Engaging with providers

F. Developing MOUs

G. Begin to work with service provider grantees

H. Planning for data reporting

I. Collective Impact model training

Potential deliverables:

A. Asset Map

B. Needs Assessment

C. Community Supports Partnership contracts and proposal

CHRC/National Center will sponsor a Technical Assistance program to support these activities and deliverables

Maryland
DEPARTMENT OF HEALTH

6. Permissible uses of grant funds?

A. Staff salaries – Recommend 2-3 for pilot

B. IT systems for on-going monitoring and evaluation

C. Contractual

D. Expenses related to convening meetings

E. Indirect

Should RFP provide a range of funding available for each applicant, and if so, how much?

Maryland
DEPARTMENT OF HEALTH