

BID BOARD NOTICE

PROCUREMENT ID NUMBER: PHPA-S1659

ISSUE DATE: September 4, 2014

TITLE: Substance Abuse and Pregnancy - Expert Consultant

THIS SOLICITATION SHALL BE MADE IN ACCORDANCE WITH THE SMALL PROCUREMENT REGULATIONS DESCRIBED IN COMAR 21.05.07

BACKGROUND

The Office of Surveillance and Quality Initiatives within the Maternal Child Health Bureau (MCHB), Maryland Department of Health and Mental Hygiene proposes to support the services of an expert in both addiction medicine and obstetrics to create and provide an expert consultation service for substance abuse treatment providers in the State of Maryland, on evidence based assessment and treatment of pregnant women with substance use disorders, including appropriate care through the post-partum period.

Substance Use Disorders in pregnant women has been an emerging area of concern for both perinatal care providers and substance abuse treatment providers. According to the National Survey on Drug Use and Health 2012 (NSDUH), among pregnant women aged 15 to 44, 5.9 percent acknowledged current illicit drug use. Among Maryland women, aged 15-44, from the NSDUH survey 2008-2011, 7.8 percent of pregnant women acknowledged current illicit substance use.

Substance use during pregnancy may result in premature birth, miscarriage, as well as Neonatal Abstinence Syndrome (NAS) in exposed newborns. While pregnant substance abusing women are given priority when requesting substance abuse treatment, many treatment providers do not feel comfortable providing services for pregnant women and several geographic areas in the state have few substance abuse treatment resources in general. Again according to the NSDUH survey from 2002-2011, only 3.8% of Maryland females, aged 15-44, needing treatment for illicit drug use, indicated that they received treatment in a specialized treatment program for pregnant women.

This project will address the need to focus greater attention on addressing drug abuse among this population by providing specialized training to substance abuse treatment providers throughout the state, on the care of substance abuse disorders in pregnant women. This will increase the capacity of substance abuse treatment programs to provide services to pregnant women, improving access to care as well as raising the standard of care for this vulnerable group of Maryland women.

SCOPE OF WORK

The Department of Health and Mental Hygiene Office of Surveillance and Quality Initiatives is seeking an expert consultant who will provide direct consultation to substance abuse treatment providers serving pregnant and post-partum women, and provide guidance on best practices in caring for this population.).

DESCRIPTION OF SERVICE

The selected consultant is expected to:

- Create a phone or web-based consultation service to address requests for information or treatment guidance from substance abuse treatment providers in the State of Maryland treating pregnant or post-partum women. This will include developing guidelines for appropriate use of the consultation service, the scope of service a user of the consultation service can expect in response to a request, as well as a plan to disseminate information on availability of the service to treatment providers statewide.
- Provide non-emergent expert consultation services on substance abuse treatment for pregnant and post-partum women receiving treatment in Maryland.
- The consultation service will be available during regular business hours on weekdays.
- Maintain record and provide quarterly reports on number of consults, as well as nature and origination of request.

MANDATORY REQUIREMENTS

The contractor shall meet the following minimum requirements:

- Board Certified in Obstetrics and Gynecology
- Board Certified in Addictions Medicine
- Licensed to practice medicine in the State of Maryland
- At least 5 years of experience providing professional services to pregnant and/or post-partum women

CONTRACT TERM

The term of this contract shall be from October 1, 2014 to June 30, 2015.

BILLING

The Contractor will invoice the Department for 50% of the total price upon receipt of the award letter. The remaining balance will be invoiced upon completion of project deliverables.

AWARD

This is a multi-step bid. Vendors must first meet all of the mandatory requirements; afterwards, an award will be made on the basis of lowest bid. Bids will not be considered by vendors who do not meet all of the mandatory requirements. The total cost of the resulting contract will not exceed \$25,000.

TIE-BIDS

If bids are received from responsive and responsible bidders that are identical in prices, terms and conditions and which meet all requirements set forth in the Invitation of Bids, an award will be made in accordance with State Regulations 21.05.02.14B. If a tie still exists, the bidder with the most experience shall be used to determine the successful bidder.

BID INFORMATION

Interested parties should submit bids using the attached "Bid Page."

SUBMISSION DEADLINE:

Original, hand-delivered bids will be accepted and must be received by the PROCUREMENT OFFICER no later than **1:00 PM on September 11, 2014** in order to be considered. Bidders are asked to put the Procurement ID Number on the outside of the envelope.

No faxes or e-mail will be accepted.

Bidders who hand deliver bids are requested to please ask the building's security desk to telephone the PROCUREMENT OFFICER.

Bidders who mail bids should allow sufficient mail transit time to ensure timely receipt by the PROCUREMENT OFFICER. Bids and/or unsolicited amendments to bids arriving after the closing hour and date noted above will not be considered.

Questions regarding this solicitation must be directed **in writing** to the PROCUREMENT OFFICER.

PROCUREMENT OFFICER:

Vern L. Shird, CPPB
Prevention and Health Promotion Administration
Department of Health and Mental Hygiene
201 W. Preston St. Room 322
Baltimore, MD 21201
Phone: [410-767-5555](tel:410-767-5555)
Fax: 410-333-5995
E-Mail: vern.shird@maryland.gov

ISSUING OFFICE:

S. Lee Woods, M.D., Ph.D.
Director, Office of Surveillance and Quality Initiatives
Maternal and Child Health Bureau
Prevention and Health Promotion Administration
Department of Health and Mental Hygiene
201 W. Preston St., Room 309
Baltimore, MD 21201
Phone: [410-767-6805](tel:410-767-6805)
Fax: [410-333-5233](tel:410-333-5233)
E-mail: lee.woods@maryland.gov

**MINORITY BUSINESS ENTERPRISES ARE STRONGLY ENCOURAGED TO
RESPOND TO THIS SOLICITATION**

BID PAGE

PROCUREMENT ID NUMBER: PHPA-S1659

TITLE: Substance Abuse and Pregnancy - Expert Consultant

Vendor Name: _____
Vendor Address: _____

Contact Name: _____
Telephone Number: _____
FEIN Number: _____
E-mail: _____

Submit a specific bid to include a timeline of expected deliverables, a detailed budget of expenses including consultant fees, and documentation of the mandatory requirements. TOTAL COST MUST NOT EXCEED \$25,000.00

TOTAL BID PRICE: \$ _____

Bids must be mailed or hand delivered to:

Vern Shird, CPPB
Department of Health & Mental Hygiene
Prevention and Health Promotion Administration
201 West Preston Street Room 322
Baltimore, MD 21201

Bids must be received on September 11, 2014, no later than 1 PM.

Vendor Signature:

Signature Date

Vendor signature and date certifies that bid submissions are correct and that vendor agrees to perform all services stated in IFB PHPA-S1659.