

**7<sup>th</sup> Meeting of The  
Maryland Community Health Resources Commission**

**September 11, 2006  
UMBC Technology Center-Viewing Gallery  
1450 South Rolling Road  
Baltimore, MD 21227**

Chairman Samuel Lin called the meeting to order at 1:33 PM. Vice-Chair Alice Burton and Commissioners John A. Hurson, Donald C. Roane, Jorge E. Calderon, Jude L. Boyer-Patrick, Leon Kaplan, and Yvette Benjamin were also present. Commissioners Joseph P. Ross, Karla Ruhe Roskos, and Kendall D. Hunter were excused.

The Commission went into an Executive Session at 1:35 PM to discuss its budget.

Vice-Chairman Burton made and Commissioner Calderon seconded a motion to go into a closed session. The motion was approved through a voice vote of the Commissioners present. The Commission went into a closed session at 2:43 PM pursuant to State Government Article § 10-508(a)(7) to consult with counsel to obtain legal advice on a legal matter.

The Commission returned to Public Session at 3:07 PM.

Chairman Lin asked for a moment of silence in recognition of the five year anniversary of 9/11.

**August 7, 2006 MEETING MINUTES**

Chairman Lin asked for a motion to approve the August 7, 2006 meeting minutes. Vice-Chairman Burton made and Commissioner Hurson seconded a motion to approve the minutes. The motion was passed through a voice vote of the Commissioners present.

**UPDATES**

Commissioner Hurson updated the Commission on the progress of the ad-hoc personnel committee and Executive Director recruitment. Commissioner Hurson reported that the Personnel Department of the Department of Health and Mental Hygiene has received approximately 40 resumes and applications for the Executive Director position. The Personnel Department will review the applications for qualification for the position and will present the applications to the ad-hoc personnel committee after the closing period. The ad-hoc personnel committee will receive all applications, qualified and un-qualified. Commissioner Calderon inquired about the advertisement locations for the Executive Director position. It was reported that ads were placed in *The Washington Post* newspaper and website, *The Daily Record*, the Department of Health and Mental Hygiene, the Department of Budget and Management, and the monster.com website.

## **TIMELINE FOR REGULATIONS REVIEW**

MCHRC consultant John O'Brien led the Commission in a discussion about the timeline for regulations drafting. Mr. O'Brien reported that a full draft of the regulations was sent to over 200 interested parties, and these parties were invited to submit comments by September 13, 2006. The ad hoc regulations committee will meet on September 15, 2006 to review and discuss these comments. Changes to the draft will be made according to the discussions of the September 15, and a public conference call will be held on September 25, 2006 for the Commission to approve the regulations. Following approval, the regulations will be sent to the Administrative Executive and Legislative Review Committee. It is anticipated that the Commission will receive grant proposals by late October of 2006, make decisions regarding the proposals in December of 2006, and award grants in January of 2007.

## **REPORT ON CALLS FOR PROPOSALS**

John O'Brien updated the Commission on the responses to the call for proposals. He reported that the Center for Health Program Development and Management (Center) has been receiving questions from interested parties about the call for proposals, but these questions may not be provided with clear answers until the regulations are finalized. Mr. O'Brien distributed a handout with the questions that the Center received about the call for proposals and reported that frequently asked questions will be posted on the Commission's website. Mr. O'Brien noted that most of these questions refer to who may apply, use of grant funding, and whether or not a proposal will fall in the Commission's priorities. Mr. O'Brien invited the audience members to send the Center an email with any additional questions regarding the calls for proposal.

Vice-Chair Burton reported that the revised regulations will result in a revised call for proposal.

## **NEXT MEETING**

The Commission discussed possible topics for the next meeting. Suggestions included discussions on Unified Data Systems, School-Based Health Centers, and reverse referrals. The possibility of reviewing Executive Director applications was also mentioned.

## **ADJOURNMENT**

Chairman Lin asked for a motion to adjourn the meeting. Vice-Chairman Burton made a motion to adjourn, which Commissioner Calderon seconded. Chairman Lin declared the meeting adjourned at 3:42 PM.