

# Maryland Massage Therapy Renewal Reminder

**To: Maryland Massage Therapists & Practitioners (LMTs & RMPs)**  
**From: MD Board of Chiropractic & Massage Therapy Examiners**  
**Re: IMPORTANT NEWS ABOUT YOUR UPCOMING License/Registration Renewal**

Your license/registration renewal for the 2016 –2018 biennial period is coming due before Oct. 30 2016. All Board ACTIVE & INACTIVE RENEWALS ARE DONE SOLELY ONLINE. All payments are made via Visa or MasterCard credit cards only. Your renewal is complete when you receive a receipt from the system and if audited your audit packet is submitted via the instruction letter. Online Renewal access will be through our website at [www.dhmf.maryland.gov/massage](http://www.dhmf.maryland.gov/massage) starting in mid Aug. You will soon receive a detailed advisory letter with information on accessing & processing your renewal application online.

All licensees must report their completed CEUs online during renewal and many will be audited. You should be getting your CEUs completed NOW to avoid renewal delays. AUDITED license/registration holders MUST PRODUCE WRITTEN PROOF OF COURSE COMPLETION (24 board approved CEUs with a minimum of: 3 Hrs. Ethics or Jurisprudence; 3 Hrs. in Communicable-disease incl. AIDS/HIV; 1 Hr. Diversity or Cultural Comp., and 17 Hrs. in Massage-Related Courses. In addition, all active LMTs & RMPs must hold an active CPR certification. Ensure that CEUs are directed toward improvement, advancement, and extension of professional skill and knowledge related to massage therapy. Preapproved CEU Provider list is outlined in the regulations (10.4.20.02C) located on the Board's website. NOTE: INITIAL Licenses/Registrations PRINTED AFTER 10/30/15 ARE EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS BUT MUST HAVE A VALID CPR respective of licensing status - CPR NOTE: CPR (LMTs—Provider Level) and (RMPs—Basic Life Support).

NOTE: 2016 Passing JP EXAM CANDIDATES FOR JULY / AUG WILL NOT HAVE TO RENEW. Please note that no licensee or registration will be renewed without CEUs and CPR, no extensions or waivers will be granted. NO ONE MAY PRACTICE WITHOUT A RENEWED LICENSE or REGISTRATION. NOTE: Licensees/Registrants with Tax and/or Child Support Holds may not renew until the matters are cleared respectively with the MD Comptroller or Dept. of Human Resources and they issue a "Clear" to us. You must deal directly with those entities on those issues.

*Regards, Adrienne Congo, Deputy Director & Massage Therapy Program Mgr.*

**Laurie Sheffield-James, Executive Director**