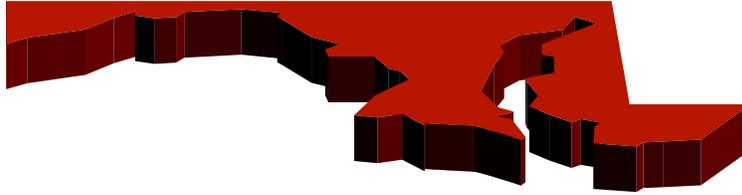


State of Maryland Board of Social Work Examiners



**Open Session Minutes
September 9, 2016
Metro Executive Building
4201 Patterson Ave, Room 110
Baltimore, Maryland 21215**

Board Members:

Denise Capaci	Professional Member, Chair
Joyce Bell	Professional Member, Vice Chair (absent)
Aimee Williams	Professional Member, Secretary/Treasurer
Mark Lannon	Professional Member
Angela Anderson-Smith	Consumer Member
Deborah Ramelmeier	Professional Member
Denise Peak	Professional Member
Loretta Wall	Professional Member
Sherryl Silberman	Professional Member
Karen Richards	Professional Member (absent)
Gerard Farrell	Consumer Member
Letha Moszer	Professional Member

Board Staff:

Stanley E. Weinstein	Executive Director
Ari S. Elbaum	AAG, OAG, Board Counsel
Gail Wowk	Director, Planning and Continuing Education
Gloria Jean Hammel	Director, Certification and Licensing
Kara Brooks-Tyson	Director, Compliance
Garcia Gilmore	Board Investigator
Deborah Evans	CEU Supervisor

Guest:

Daphne McClellan	Executive Director, NASW-MD Chapter
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CALL TO ORDER

The Open Session was called to order at 10:40 A.M. by Ms. Denice Capaci, Board Chair.

APPROVAL OF MINUTES

August 12, 2016 minutes were approved - 9 Yes, 1 Abstain.

ADJUSTMENT AND ADDITIONS TO AGENDA

None

BOARD CHAIR

Denise Capaci

- Denise Capaci thanked Loretta Wall and Denise Peak for their years of service on the Board including a presentation of a signed letter from Secretary Van Mitchell. Loretta Walls shared that through these 9 years she gained new knowledge each time she attended a Board or committee meeting. Members may have different views on various subjects but everyone is united in the areas of ethics and integrity. Everyone believes in licensees providing quality services and maintaining excellent practices. Denise Peak shared that becoming a Board Member was the best decision she made. Her sister served on the Board earlier and some Members reflected on this family tradition. As issues arise at her place of work, she has reflected on the discussions and decisions made at the Board. She thanked the Board Members for the opportunity to work with them for 8 years.
- Final Plan for the Board Retreat on September 16, 2016 was discussed. The agenda and directions to the Bon Secours Center will be sent out by Stanley Weinstein. Casual attire. Members and staff were reminded to be there at 8:30 am for breakfast with a 9:00 am meeting start time.
- Jerry Farrell, Letha Moszer, and Aimee Williams discussed the ASWB board member training in Washington DC. Great training! Facilitators were enthusiastic, engaging, and focused on issues discussed. Board's role is to protect the public. They also discussed their role as regulators. Some Boards have a role in outreach and social media. The difference between statutes and regulations was explained which proved to be very useful. Many other issues discussed including mobility and transportability.

EXECUTIVE DIRECTOR

Stanley E. Weinstein

- Updated Response to Auditors Report Findings. An updated response was sent to the Auditors – see handout. The procedures on documentation and reconciliation of the credit card collections and statements were discussed.
- Update provided on vacant positions.
- New Board Members
 - Mary L. Sayres, LCSW-C (Annapolis)
 - Wrenn Skidmore, LGSW (Ellicott City)Both Members will attend the October 14, 2016 Board Meeting. In addition, Ms. Skidmore will be attending the Board Retreat. Stanley Weinstein has scheduled Board Orientation with each Member.
- Fall Newsletter. Board Members were encouraged to send in articles to Gail Wowk by the **deadline of October 11, 2016**. Various ideas were discussed including an article on the upcoming Board Retreat.

COMMITTEE REPORTS

Continuing Education Committee

Karen Richards, Chair

In Karen Richards' absence, Gail Wowk reported on the August 12, 2016 meeting.

- Updated No Response list provided on the status of the Board Approved Sponsor Questionnaire. Discussion on the remaining individuals/agencies/organizations and how to proceed. Denise Capaci and Stanley Weinstein will write another letter to the Directors of the local Departments of Social Services (LDSS) on this List. Debbie Ramelmeier will send to the Board office a current list of Directors of LDSS to assist in this effort. Since Karen Richards is not available today, this issue will be discussed at the October CEU Committee meeting to finalize status.
- Board Retreat Planning and presentation being finalized.
- Provisional Sponsor Questionnaire letter has been reviewed and finalized. Minor changes will be made to the current Questionnaire on the website to capture the same data.
- The next meeting is scheduled for October 14, 2016.

Statute and Regulations Committee

Joyce Bell, Chair

In Joyce Bell's absence, Debbie Ramelmeier reported on the clinical sub-committee meeting on August 29, 2016.

- The Committee continues to discuss certain issues – it is a “work in progress”. As mentioned, areas include private practice, clinical social work, and independent practice. Moving to three categories of licensure is a major change raising several questions. Further discussion planned at the Board Retreat with feedback needed from Members to move forward. Changes to the statute and regulations on the agenda.
- The next open meeting of the Statute and Regulations Committee is scheduled for September 12, 2016 at 10:00 A.M.

REMINDER OR REQUEST

No reminders

Future Agenda Item: Mark Lannon requested the Board to review and consider not holding a Board Meeting in the month of January or February. Denise Capaci will add to the October agenda.

The Open Session adjourned at 11:40 A.M.

Aimee Williams, LCSW-C
Board Secretary/Treasurer

Stanley E. Weinstein, Ph.D., LCSW-C
Executive Director

Date

Date