STATE OF MARYLAND

DHMH Department of Health and Mental Hygiene

**MARYLAND BOARD OF SOCIAL WORK EXAMINERS**
*4201 Patterson Avenue,* *Phone Number:410-764-4788*
*Baltimore. Maryland 21215* *Toll Free: 1-877-526-2541*
*Website: http://www.dhmh.maryland.gov/bswe* *Fax: 410-358-2469*

# INACTIVE STATUS APPLICATION

( A license must be ACTIVE to place it on Inactive status)

FOR BOARD USE ONLY
Fee $ _____ Check # _____

☐ LBSW ☐ LGSW ☐ LCSW ☐ LCSW-C

License Number _____ Expiration Date _____

## PERSONAL INFORMATION

Last Name _____ First Name _____ Middle/Initial _____

Address _____

City _____ State _____ Zip Code _____

Home Number _____ Work Number _____ Cell Number _____

Email _____

Gender: ◯ Male ◯ Female

**Race / Ethnic Identification – Please check all that apply**

Are you of Hispanic or Latin origin? ☐ Yes ☐ No

☐ American Indian/Alaska Native ☐ Asia ☐ Black/African American ☐ Native Hawaiian / Pacific Islander ☐ White ☐ Other

**Degree:** ◯ BSW ◯ MSW Year _____

College/ University _____ City _____ State _____

## Please submit the following:

1) **The application form for inactive status**
2) **A check or money order for $ 15.00 payable to the Board of Social Work Examiners.**

Signature _____ Date _____

PLEASE NOTE: 1) THE STATUS OF THE LICENSE WILL BE CHANGED FROM ACTIVE TO INACTIVE ON OCTOBER 31ST OF THE RENEWAL YEAR. 2) A license with a status of "N-Non-Renewed" "P-Probation" "R-Revoked" "S-Suspended" or "U-Surrendered" CANNOT be placed on Inactive status. 3) The application fee is non-refundable.

A license may remain on Inactive status for five (5) years starting from the date the license expired. In order to reactivate a license an application must submit:

1) The reactivation application;
2) A check or money order, payable to the Maryland Board of Social Work, for the reactivation fee;
3) A completed "Continuing Education Report Form"; and
4) A **copy** of each of the certificates of completion documenting the required 40 (30 for LBSW) credit hours according to COMAR 10.42.06 - Continuing Education Requirements

The continuing education credit hours must be **earned in the 2 years preceding** the submission of the reactivation application.