

MARYLAND STATE BOARD OF MORTICIANS AND FUNERAL DIRECTORS
4201 Patterson Avenue
Baltimore, Maryland 21215
(410) 764-4792

INACTIVE STATUS APPLICATION

\$300 Fee Check made payable to the Maryland Board of Morticians and Funeral Directors

NOTE: INACTIVE STATUS MUST BE REQUESTED FOR EACH RENEWAL PERIOD

(Please Type or Print Legibly)

NAME _____ LICENSE NUMBER _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE NUMBER _____

YOU ARE REQUIRED TO COMPLY WITH THE FOLLOWING STATUTE AND REGULATIONS:

Maryland Annotated Code, Health Occupation Article, Title 7
§7-321 Inactive status.

- (a) Application and fees - The Board shall place a licensee on inactive status if the licensee submits to the Board:
 - (1) An application for inactive status on the form required by the Board; and
 - (2) Pays the inactive status fee set by the Board.
- (b) Reactivation - A licensee on inactive status may reactivate the license at any time if the licensee:
 - (1) Complies with the continuing education requirement in effect for the year in which the licensee seeks to reactivate the license;
 - (2) Has not practiced mortuary science in the State while on an inactive status; and
 - (3) Pays the reactivation fee set by the Board.
- (c) Examination after extended period - If a license is inactive for more than 5 years, the licensee shall take and pass the Maryland Morticians Law Examination administered by the Board.

COMAR 10.29.04.02 Fee Schedule Regulations.

- (P) Late license fee - payable if renewal fee is received more than 15 days after the expiration date .. \$400;
- (Q) Reinstatement fee - payable after failure to renew the license within 5 years of the date of expiration ... \$600;
- (R) Inactive status fee \$300;
- (S) Inactive status renewal fee .. \$300;
- (T) Reactivation of license fee ... \$300[;].

Whenever you decide to reactivate your license, you are encouraged to call the Board office at (410) 764-4792 to make sure you receive current information concerning this process.

I hereby request to place my license on inactive status. I understand that while on inactive status I may not practice mortuary science. I further understand that if I elect to reactivate my license, I must comply with the procedures for reactivation.

(Signature of Licensee)

(Date)