

**MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS
OPEN SESSION MINUTES
FEBRUARY 10, 2016**

The meeting was called to order with a quorum by D. Lynn Newman, 1st Vice President.

BOARD MEMBERS PRESENT

D. Lynn Newman, 1st Vice President
James Govoni , 2nd Vice President
Vernon Strayhorn, Sr., Secretary
Gladys Sewell
Wayne Cooper
Robert Bradshaw, Jr.
Mark Bailey
Lynn Shuppel
Dr. Camille Bryan

ABSENT BOARD MEMBERS

Victor C. March, Sr., President
Dr. Ahmed Elzaree

STAFF

Ruth Ann Arty, Executive Director
Darlene Cline, Licensing Chief
Thomas Anderson, Health Occupations Inspector
Anthony DeFranco, Board Counsel

In Mr. March's absence, D. Lynn Newman chaired the meeting. Mr. Newman began by welcoming everyone to the meeting, and made a motion that January's minutes be approved. A motion was made and approved for January's minutes.

ADMINISTRATIVE REPORT

Ms. Arty, Executive Director, reported the announcement page is no longer on the Board's website. All of the Health board's websites have been changed to be uniform. We have been receiving a lot of calls from people that can't find the public orders and complaint form. If you click on the gavel at the bottom of the page it will take you to the public orders and complaint form. We are trying to get some sort of announcement page back up on the main page. If the office is closed due to snow we usually post the Board's schedule. We can no longer do that. The Board staff reports to work when there is liberal leave, however if the State is closed, the building is closed and we don't have the ability to get into the building. If this happens the Board's cell phone is accessible.

We are currently working with hospitals to get them to understand medical devices should be removed at the medical facility versus the funeral home, especially if the mortician doesn't know about it.

Lineage continues to be a problem. The Board has received multiple calls on the rights to disposition. We are leaning towards education in that area.

EXECUTIVE COMMITTEE REPORT

No report.

FAMILY SECURITY TRUST FUND ADVISORY COMMITTEE

Gladys Sewell, Chair reported there is \$945,144.78 in the fund currently.

PRE-NEED COMMITTEE REPORT

Vernon Strayhorn reported for Mr. Newman. There is an ongoing problem with the pre-need contracts not being in compliance with the July 2014 changes. The last couple of months several funeral homes set up improper trust accounts.

FUNERAL ESTABLISHMENT / INSPECTION COMMITTEE REPORT

James Govoni, Chair reported on the following establishments.

Corporate License

Highview Memorial Gardens is requesting a name approval of SEJ Inc. A motion was made and approved.

Mortuary Transport Service

Mr. Govoni moved for approval of Heaven Bound Transport Service. A motion was made and approved.

Mr. Govoni moved for approval of Melson Funeral Service Mortuary Transport Service. A motion was made and approved.

New Establishment

Mr. Govoni moved for approval of James E. Lincoln Funeral Home, P.A. located at 2431 E. Oliver Street, Baltimore, Maryland. A motion was made and approved.

Mr. Govoni moved for approval of Glenda M. Freeman Funeral Service, located at 7529 Old Alexandria Ferry Road, Suites 4C & 4D. A motion was made and approved pending final inspection.

Mr. Govoni moved for approval of Wiseman Funeral Home located at 7529 Old Alexandria Ferry Road. A motion was made and approved pending final inspection.

LICENSURE COMMITTEE REPORT

Mr. Govoni, Chair, reported on the following licensees.

Apprentice

Mr. Govoni moved for approval of Vincent Roussey of Fellows, Helfenbein & Newnan Funeral Home. A motion was made and approved.

Mr. Govoni moved for approval of Nadia Sherris of Francis J. Collins Funeral Home. A motion was made and approved.

Mr. Govoni moved for approval of Maria Guevara of Wiley Funeral Home. A motion was made and approved

Mr. Govoni moved for approval of Vernell Love -Young of Pope Funeral Home. A motion was made and approved.

Mortician

Mr. Govoni moved for approval of Nathaniel Gaither for mortician via waiver of apprenticeship. A motion was made and approved.

Mr. Govoni moved for approval of Corey Cooper for mortician's license. A motion was made and approved.

Mr. Govoni moved for approval of Quiana Harris for mortician's license. A motion was made and approved.

Courtesy Card

Mr. Govoni moved for approval of William T. Harra Jr. for courtesy card. A motion was made and approved pending letter of good standing.

Crematory Operator

Mr. Govoni moved for approval of Mitchell Beverage of On-Site Cremation Center for crematory operator. A motion was made and approved.

Mortuary Transporters

Mr. Govoni moved for approval of Alvin Melson of Melson Funeral Home Mortuary Transportation for mortuary transporter. A motion was made and approved pending transportation regulation and Human Dignity Act of 2012.

Mr. Govoni moved for approval of Douglass Brown of Melson Funeral Home Mortuary Transportation for mortuary transporter. A motion was made and approved pending transportation regulation and Human Dignity Act of 2012.

Mr. Govoni moved for approval of Charles Senick Jr. of Melson Funeral Home Mortuary Transportation for mortuary transporter. A motion was made and approved pending transportation regulation and Human Dignity Act of 2012.

Mr. Govoni moved for approval of John Stephens of Melson Funeral Home Mortuary Transportation for mortuary transporter. A motion was made and approved pending transportation regulation and Human Dignity Act of 2012.

Mr. Govoni moved for approval of William Zuck of Melson Funeral Home Mortuary Transportation for mortuary transporter. A motion was made and approved pending transportation regulation and Human Dignity Act of 2012.

Mr. Govoni moved for approval of Preston Turner of Heaven Bound Transport Service for mortuary transporter. A motion was made and approved.

Mr. Govoni moved for approval of Rosa Turner of Heaven Bound Transport Service for mortuary transporter. A motion was made and approved.

Mr. Govoni moved for approval of Vernon Miles of Alvin's Anointed Hands Transport Service for mortuary transporter. A motion was made and approved.

Mr. Govoni moved for approval of Terry Tuck of Alvin's Anointed Hands Transport Service for mortuary transporter. A motion was made and approved.

Mr. Govoni moved for approval of Calvin Galston of Alvin's Anointed Hands Transport Service for mortuary transporter. A motion was made and approved.

Mr. Govoni moved for approval of William Goldston of Alvin's Anointed Hands Transport Service for mortuary transporter. A motion was made and approved.

Mr. Govoni moved for approval of James Clea of Alvin's Anointed Hands Transport Service for mortuary transporter. A motion was made and approved.

CONTINUING EDUCATION UNIT COMMITTEE REPORT

Dr. Bryan reported on the following CEU's.

Selected Independent Funeral Homes is requesting 7.5 CEU's for their 2016 Management Summit, April 27-29, 2016. A motion was made and approved.

International Order of the Golden Rule is requesting 10 CEU's for their 2016 Annual Conference, April 28-30, 2016. A motion was made and approved.

Batesville is requesting 1 CEU for How to Handle Phone Information Seekers, February 25, 2016. A motion was made and approved.

International Order of the Golden Rule is requesting 6 CEU's for 2016 Young Professionals Event, March 26, 2016. A motion was made and approved.

NFDA is requesting 6 CEU's for NFDA Certified Crematory Operators Program, May 8, 2016. A motion was made and approved.

NFDA is requesting 8 CEU's for NFDA Certified Pre-planning Consultant, April 28-29, 2016. A motion was made and approved.

NFDA is requesting 9 CEU's for Cremation Retreat, March 17-18, 2016. A motion was made and approved.

NFDA is requesting 8.75 CEU's for Meet the Mentor, March 14-15, 2016. A motion was made and approved.

NFDA is requesting 6 CEU's for NFDA Certified Crematory Operator Program, June 9, 2016. A motion was made and approved.

Funeral CE is requesting approval for various previously approved online courses. A motion was made and approved.

Three programs did not receive approval, as applications were not received on time.

Greystone Associates Inc. – Summit 2016, February 8-11, 2016.

Delmarva Funeral Service Association – How to Handle Phone Calls dealing with Inquires about Funeral Cost, Cremations and Services. February 25, 2016

PIMS – Embalming 2.0 the Art of Clinical Care. March 18, 2016.

OLD BUSINESS

Mr. Newman reported there will be a training on Rights to Disposition. The Sanctioning Guidelines have gone for signature and should be in the Secretary's office.

NEW BUSINESS

No report.

F.Y.I

Mr. Newman reported he as well as the Board would like to extend their condolences to Glenn Messick's family on his sudden death. His funeral service will be held February 20, 2016. A moment of silence was held for Mr. Messick.

Ronn Wade is sponsoring 6 in person CEU's, beginning on February 20, 2016. The training will include OSHA/MOSHA, Human Dignity, Mortuary Transportation Regulations, The Right to Disposition training, the current pre-need law, and blood borne pathogens. There will be additional training after this one, and they will be posted on the Board's website. There will be another training at CCBC in mid-April, that is free and no registration is needed. It will include the same topics plus cremation regulations. Ruth Ann has also agreed to do a pre-need training for several funeral homes, who have requested her. The training will be free of charge. There will be a lot of opportunity for CEU's before renewal.

If you need your vehicle inspected, please email Mr. Anderson. We have been accommodating people according to their schedule. Please remember companies cannot have their vehicles inspected until you have been approved for a license.

Ms. Arty will be out of town for the International Conference Board from February 23rd -27th. Board staff will still be available. If there is anything urgent for Ms. Arty, please text the Board cell phone.

Funeral homes are exempt on having a license to sell monuments only. If you are setting up and inscribing them it is Cemetery Oversight's opinion you must have a monument license, and they have begun to issue cease and desist orders.

LEGISLATIVE UPDATE

Ms. Arty reported there has been three bills introduced that affect Cemetery Oversight. One has to do with the change of date and loans against perpetual care funds held by cemeteries and the change of date for the CPA report. Senator Young put in a bill regarding the selling of body parts, and profiting from the sale of human remains.

Mr. Govoni reported a blast email will go out to establishments and all licensees who we have an email addresses for, regarding the CEU classes Ronn Wade will sponsor.

AJOURNMENT

Pursuant to Maryland State Government Article, Annotated Code § 10-501 et. Seq., on a motion by D. Lynn Newman, 1st Vice President, and seconded, Board unanimously voted to close its meeting.