

MARYLAND BOARD OF ENVIRONMENTAL HEALTH SPECIALISTS
Howard County Bureau of Utilities Bldg
8270 Old Montgomery Road, Columbia, Md. 21045

June 1, 2016

OPEN SESSION MINUTES

Present: **Robert Sheesley, Board Chair**
 Bert Nixon, Vice Chair
 Veronica Moore, Board Secretary
 Jay Prager, Board Member
 Karen Brandt, Consumer Member
 Yvonne DeLoatch, Board Member (Absent)
 Mary Veal, Consumer Board Member
 Linda Rudie, Board Member
 Amy Parrish, Private Industry

James T. Merrow, Acting Executive Director
 Ari Elbaum, AAG, Board Counsel
 Donna Zickefoose, Staff

Visitor: Kristen Neville, Regulation Legislative Coordinator

CALL TO ORDER

The meeting was called to order at 10:03 A.M. by Robert Sheesley the Board Chair.

Pursuant to State Government article 10-508 (12) of the Annotated Code at 10:10 A.M. the members present voted to meet in administrative session to discuss confidential disciplinary matters. The administrative session ended at 10:14 A.M. The Open Session resumed at 10:14 A.M.

ITEM 1 Additions to the June 1, 2016 Agenda:

- 1a)** Board Member, Jay Prager, announced that he would be retiring June 30, 2016 and since he is the MDE Representative he can no longer be a Board Member.
- 1b)** Executive Director, James Merrow, presented the following reports:
 - An Action Item list resulting from the SB200/HB 497 Sunset Review. The Board staff will prepare a timeline with the completion dates for the action items.
 - Proposed Fee Increase report, Fund Balance Model Report, and a 3-Year Revenue Report. Based on the review of the reports and concerns related to fund balances, a motion was made to submit a concept paper to DHMH to move BEHS to General Funds. Motion passed - 8 approved.

Minutes for the Open Session June 1, 2016 Board Meeting

ITEM 2 Approval of Minutes

The minutes for the May 4, 2016 Open Session meeting were reviewed and approved with corrections.

ITEM 3 Board Chair Report:

Robert Sheesley

3a) The Board Chair thanked Jay Prager for his Board service and wished him luck in his future endeavors.

3b) The Board Chair presented a Certificate of Appreciation to Mary Veal whose Board term ended on June 30, 2016.

ITEM 4 Executive Director Report:

James Merrow

4a) Senate Bill 200 with the requirements and changes to the Board of Environmental Health Specialists was presented to the Board members to review. The Board discussed the requirements that were mandated under Senate Bill 200.

4b) As of the June 1st meeting there are 99 EHS licensees who have completed their required training for CEUs for the 2017 license expiration period.

ITEM 5 Credentialing:

5b) Melanie Clark had requested an extension to her In-Training Certificate so she could better prepare for the NEHA exam. There was a motion to approve the request for a six (6) month extension. Motion passed - 8 approved.

ITEM 5 Legislative/Regulations Committee:

**Yvonne Deloatch, Bert Nixon,
Ari Elbaum, Linda Rudie
and Jay Prager**

A teleconference is scheduled for July 28, 2016 for the continuing education process regulation review.

ITEM 6 Continuing Education Committee:

**Karen Brandt, Linda Rudie
and Yvonne Deloatch**

No outstanding training approval requests.

ITEM 7 Work Processed

Initial License Issued: (0)

License Reinstatements (0)

In-Training Certificates Issued: (2)

1. Lipika Saha
2. Margaret Kratz

Extended In-Training Certificates Issued: (0)

Certificates of Eligibility Issued: (7)

1. Sanketkumar Patel
2. Sky Perry
3. Anthony Robnett
4. Qiana Kosmalski
5. Kenneth Woolford

Minutes for the Open Session June 1, 2016 Board Meeting

6. Renise Tillery
7. Layala Jimerson

Extended Certificates of Eligibility Issued: (1)

1. Catherine Hefferin

Seasonal/Summer/Youth Camp In-Training Certificates Issued: (0)

Letters of Denial Issued for the Certificate of Eligibility: (0)

ITEM 8

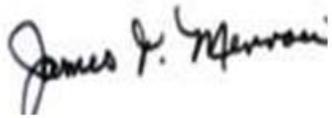
Miscellaneous

8a) All future Board Agendas will have the Work Force Report included.

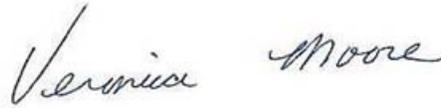
Linda Rudie, Bert Nixon and Jay Prager

8b) Links on the Board's webpage to be created for prior approved sponsors with the applicable training related to the field.

Adjourn: 12:45 P.M.



James T. Merrow
Acting Executive Director



Veronica Moore
Board Secretary/Treasurer

Date: August 3, 2016

Date: August 3, 2016