



## Minutes for the Open Session January 6, 2016 Board Meeting

**3b)** James Merrow, the Executive Director, relayed to the Board that a blast e-mail had been sent out informing all licensees that the Board's webpage had been updated to reflect the approved training for the 2017 license expiration period and that the Continuing Education Units (CEU's) were being entered. As of the January 6, 2016 Board Meeting there were 41 licensees that had met their continuing education requirement for the 2017 license expiration period. The Board staff has begun notifying the licensees who have met the required continuing education for the 2017 license expiration period via e-mail.

**3c)** As of the January 6, 2016 Board Meeting the database was still under construction preparing the "Approved Training" course list to be searchable by title rather than paging and searching for approved training.

### **ITEM 4      Credentialing:**

**4a)** The December 16, 2015 National Environmental Health Association (NEHA) exam scores were passed out to the Board Members.

**4b)** January 6, 2016 Agenda Addition – Austin Potts had received a letter denying him the Certificate of Eligibility due to the missing math course. Mr. Potts submitted the course content Stat 205 Essentials of Statistics Syllabus to be reviewed by the Board. The Board Members reviewed the course and agreed the course constitutes the required math course. The board approved the issuance of the Certificate of Eligibility.

**4c)** January 6, 2016 Agenda Addition – Aparna Mallik had received a letter denying her the Certificate of Eligibility due to the missing math course. Ms. Mallik submitted the course content Elementary Analysis to be reviewed by the Board. The Board Members reviewed the course and agreed the course constitutes the required math course. The Board approved the issuance of the Certificate of Eligibility.

**4d)** January 6, 2016 Agenda Addition – Do the Environmental Health Directors require licensure? The Board Vice Chair asserted that it has been brought to his attention that one of the Environmental Health Directors has let his/her license lapse. The Executive Director will bring the Environmental Health Director job specifications to the next Board Meeting for review and further discussion.

### **ITEM 5      Legislative/Regulations Committee - Yvonne Deloatch, Bert Nixon, Ari Elbaum, Linda Rudie and and Jay Prager**

**5a)** The Committee did not meet in December. They will be looking at the emerging trends as determined by the Board. The issues are already being addressed for continuing education issues. Focus will be on the timing of when the training needs to be submitted for approval. There was a discussion of the auditing of the CEU process.

### **ITEM 6      Continuing Education Committee – Karen Brandt, Yvonne Deloatch and Linda Rudie**

**6a)** Online Training Modules – Johns Hopkins Education and Research Center. The

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licensees have submitted what they believe are already approved online training from Johns Hopkins Education and Research Center. The webpage has been reviewed and clearly needs revision as it states the training has been approved by the now defunct Maryland Board of Sanitarians. Linda Rudie and Bert Nixon will discuss this with Cliff Mitchell for a resource/contact to have the webpage updated. Bob Sheesley will follow up with a letter to Ruth Maiorana.

**ITEM 7 Work Processed**

Initial License Issued: (0)

License Reinstatements (1)

1. Paul Maki, Jr.

In-Training Certificates Issued: (2)

1. Abigail Myers
2. Jessica Howard

Extended In-Training Certificates Issued: (0)

Certificates of Eligibility Issued: (7)

1. Barisua Ilpe
2. Sobha Thomas
3. Julienne Ekor-Tah
4. Hammend Idowu
5. Margaret Keatz
6. Angela Spaniou
7. Nathan Kurtanich

Extended Certificates of Eligibility Issued: (0)

Seasonal/Summer/Youth Camp In-Training Certificates Issued: (0)

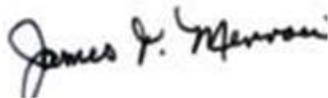
Letters of Denial Issued for the Certificate of Eligibility: (2)

1. Austin Potts (Reversed to approve)
2. Aparna Mallik (Reversed to approve)

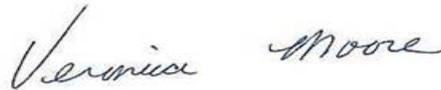
**ITEM 8 Miscellaneous**

No items.

Adjourn: Immediately after the close of the Administration Session there was a motion to adjourn the Open Session at 11:36 A.M.



James T. Merrow  
Acting Executive Director



Veronica Moore  
Board Secretary/Treasurer

Date: April 6, 2016

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